NHS
Wolverhampton
Clinical Commissioning Group

GPFV Programme of Work					
Chapter	**Total Number of Projects**	**Not Started**	**Achieved & Closed**	**In Progress within Timescale**	**Overdue and/or behind schedule**
1 Investment	7	0	5	2	0
2 Workforce	27	10	3	14	0
3 Workload	25	12	4	9	0
4 Infra-structure	21	6	6	9	0
5 Care Redesign	5	1	0	4	0
Total(s)	**85**	**29**	**18**	**38**	**0**

Legend for Current Status	
Blue	Not started
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Amber	In progress within
Red	Overdue and/or behind

GPFV Project Timeline 2018-20

Project Title	Completed Projects	April to June 2018	July to September 2018	October to December 2018	January to March 2019	2019/20
Chapter 1 Investment	Monitoring & Investment Monitoring CCG Investment in General Practice Carr-Hill Formula Review	Messages down the finance route Development of Single LA/CCG Investment (BCF)				
Chapter 2 Workforce	Targetted financial incentives to GPs returning to work Further investment in leadership development Investment in practice nurse measures & access to mentorship training Extension of Clinical Pharmacy Scheme Care Navigation Practice Manager Development Service to prevent burnout	Increasing GPs into Training Practice Manager Development Programme/Diploma Investment in Leadership Development Refining GP Speciality Training National Recruitment Campaign (HEWM) International Recruitment Post CCT Fellowships Mental Health Therapists Medical Assistants Further Measure to Improve Work	National Recruitment Programme Investment in Leadership Development International Recruitment Campaign Practice Manager Development Programme/Diploma Extension of Clinical Pharmacy Scheme Mental Health Therapists Medical Assistants Multi-disciplinary training hub reprocured	National Recruitment Campaign International Recruitment Campaign Investment in Leadership Development Practice Manager Development Programme/Diploma Extension of Clinical Pharmacy Scheme Training for Physician Associates Mental Health Therapists Medical Assistants	National Recruitment Campaign International Recruitment Campaign Practice Manager Development Programme/Diploma Extension of Clinical Pharmacy Scheme Publication of evidence about retention	Val Wass work on Medical Schools Pharmacy Integration Fund Pilot Medical Assistant Role Publication of evidence about retention Nursing career framework & standards Investment in QNI education & practice standards
Chapter 3 Workforce	National programme of self care Reference to GPs influencing commissioning Programme to reduce burden of oversight Work & health measures including others to sign fit note	National Development Programme Consultant hotline advice (A&G) My NHS indicators Review of QOF & AUA DES Growth in mandatory trianing linked to appraisal & revalidation Social Prescribing Ambassador(s)	National Develoment Programme Consultant hotline advice (A&G) Standards for outpatient appointments My NHS Indicators Review of QOF & AUA DES EPS for Practice Hubs Issue guidance to HWBs for DH	National Develoment Programme Standards for outpatient appointments New software to automate tasks Simpllfied Data Reporting Incoming data from NHS providers all automated Accelerating moves to paper free NHS	New software to automate tasks Accelerating moves to paper free NHS Audit tool to help practices reduce demand Automated appointment measuring interface	Reformed 111 Service CQC Charges/Funding/Frequency of inspection Automated appointment measuring interface
Chapter 4 Infra-structure	Investment in practices to take up online consultations CCGs commission core GPIT WIFI Services in GP Practices Buying catalogue for IT goods/services Pharmacy summary care record Data & tools that benefit GPs	ETTF Programme Implement measures promised on premises Priority given to improve access (continuation of transformation fund & improving access fund) Apps & digital self care Work with supplier market choice of digital services Support groups to implement Hub level EMIS	ETTF Programme National framework for cost effective telephone/e-consult Support groups to implement Hub level EMIS Apps & digital self care Develop A&G Platform Online access for patients to accredited clinical triage systems	ETTF Programme Actions to support practices offer patients online self care & self management services Create innovative choice of digital services	ETTF Programme Implement measures promised on premises	ETTF Programme Funding to support education for patients & practitioners to utilise digital systems
Chapter 5 Care Redesign	Transformation Fund 2017/18 NMOC Contracting Options explored	National Development Programme Transformation Fund 2018/19 NMOC Contract Strategy Implemented Review of protected learning time arrangements for practice staff	National Development Programme Transformation Fund 2018/19 Review of protected learning time arrangements for practice staff	National Development Programme Transformation Fund 2018/19	National Development Programme Transformation Fund 2018/19	Deliver the access commitment Continuation of Transformation Funding Review NMOC/Contract

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Chapter 1 Investment

Project Ref	Project Title	Description	Current Status	Next Steps	Nominated Lead	Anticipated Completion	Closure Date	Continuity Arrangements
1.1	Monitoring of Investment	Established liaison between NHSE & CCG at both primary care & finance level(s).		Allocations, spend & investment monitored via internal quarterly meetings to ensure funds are duly spent.	Sarah Southall	Dec-16	Dec-16	
1.2	Monitoring of CCG Investment in General Practice	CCG fully delegated since April 2017 & in receipt of delegated budgets.		As above quarterly monitoring meetings held to ensure spend is within budget limitations.	Sarah Southall	Apr-17	Apr-17	
1.3	Messages down the finance route				Lesley Sawrey			
1.4	Carr-Hill formula review	Formula review undertaken at national level, new guidance published April 2016.		Allocations will be in line with new guidance, copy in folder for further reference.	Sarah Southall	Summer 2016	Jul-16	Ensure national allocations are in line with Carr Hill Formula Review.
1.5	PMS contract reviews	PMS contracts reviewed 2017, reducing values discussed with practices affected.		small number of PMS contracts remain.	Gill Shelley	Summer 2017	Summar 2017	
1.6	Indemnity	National review undertaken. Support schemes during winter pressures accessed by practices.		Monitor impact of indemnity premiums as practices continue to implement working at scale. Premium(s) tend not to be affected if clinicans have full access to the clinical record.	Sarah Southall	Jan-17	Jan-17	Practice information sharing agreements & configuration within EMIS enables full access to patient clinical records. Ensure when practice movements occur agreement & configuration arrangements are reviewed.
1.7	Development of single LA/CCG investment arrangements into general practice through BCF	Community Neighbourhood Teams development to include Social Workers, Mental Health & input from specialist teams.		Mental Health Therapists Social Workers Community Neighbourhood Team	Andrea Smith	2017-20		

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Chapter 2 Workforce								
Project Ref	**Project Title**	**Description**	**Current Status**	**Next Steps**	**Nominated Lead**	**Anticipated Completion**	**Closure Date**	**Continuity Arrangements**
2.1	Increasing GPs into training	GP training places increased, uptake to full compliment not achieved 2016 nor 2017		Continue to monitor uptake / fill rate forTrainees in training practices Wolverhampton. Retention to be reviewed & monitored.	Marianne Thompson	2019/20		
2.2	Refining GP speciality training	Increase in GP speciality training places (linked to retention schemes).		GPSI opportunities to be revisited at group level. Competency requirements to be identified. Expressions of interest & specialities to be considered at Workforce TFG	Marianne Thompson	2019/20		
2.3	Val Wass work on medical schools	Choice not by Chance Report published November 2016		15 recommendations to be reviewed, report in folder	Marianne Thompson			
2.4	National recruitment campaign	Lead by HEWM		National advertising, events & campaigns implemented locally.	Marianne Thompson	2019/20		
2.5	International recruitment drive	First cohort commenced Feb 2017, report shared with WTFG Summer 2017, decision to defer till 2018.		Meeting due to be held STP level 8.12.17	Sarah Southall	2018/19		
2.6	250 Post CCT fellowships	GPs who wish to develop extended skills ie geriatric medicine, mental health etc also known as Portfolio Career. Training opportunities in in areas of poorest GP recruitment.		Identify Wolverhampton share & expressions of interest.	Marianne Thompson	2018/19		
2.7	Further measure to improve work	Simplify returnto work routes new portfolio route to improve retention.			Marianne Thompson	2018/19		

2.8	Increase financial compensation of current retainer scheme	Targetted financial support for GPs to remain in practice.			Marianne Thompson	2018/19		
2.9	Targetted financial incentives to Gps returning to work	GP Retainer Scheme Induction & Refresher Schemes			Marianne Thompson	2018/19		
2.1	Publication of evidence about retention	Address concerns of workload, financial & educational support.			Marianne Thompson	2019/20		
2.11	Further investment in leadership development	Leadership programme(s) offered since 2016 (1 x 2015/16, 2 x 2016/17).		Further funds secured 2017/18 for PCH1&2 5 practices & RCGP facilitated session for MC2	Jo Reynolds	Mar-18		Further leadership development to be identified & project review carried out. Will become business as usual.
2.12	Investment in practice nurse measures	10 Point Action Plan Primary Care Workforce Strategy (STP & W'ton)		Responsive local plan in place, monitoring via Workforce TFG Practice Nurse & HCA Development Plans approved & programmes due to commence	Liz	2018/19		
2.13	Extension of clinical pharmacy scheme	Funding scheme to support clinical pharmacists working in general practice. Coverage to be extended all Wolverhampton Practices as far as reasonably possible.		2016/17 One successful bid 2017/18 Two successful bids CPs in post across a number of practices (1:30,000 shared model) Benefits realisation & Case Studies monitored via Workforce TFG.	Group Managers	2018/19		

2.14	Pharmacy integration fund	Will be introduced to look at how pharmacists, their teams & community pharmacy fit into wider NHS services in the local area		Pharmacy Peer Group Forum due to be introduced (Feb 2018) Direct Commissioning discussions with NHSE 2018/19	Jo Reynolds	2018-20		
2.15	Mental health therapists	Introduce new Mental Health Therapists practice based		Primary Mental Health Care Strategy Commissioning Mental Health Therapists on shared basis across practices as part of MDT working.	Sarah Fellows	2018/19		
2.16	Training of care navigators medical assistants reception & clerical staff	Admin & reception staff who are suitably skills to actively signpost patients & the public so that they see the right person in the right place. Reducing GP workload.		Cohort 1 pathways will go live February 2018. Cohort 2 pathways will be scoped & launched summer 2018	Jo Reynolds	2017/18		Cohort 2 pathways & continuous improvements from 2018/19
2.17	Pilot new medical assistant role	Support doctors in the smooth running of their surgery by handling routine administration & some basic clinical duties enabling the GP to focus on the patient. Medical Assistants will refer, arrangement appointments & follow ups.		Competency Framework awaited from HEE	Group Managers	2018-20		
2.18	Pilot new physiotherapy roles	Transforming out of hospital care through care navigation & direct access.		Care Navigation opportunity	Jo Reynolds	2018-20		
2.19	Investment in practice manager development	National allocation 2016/17 £10k - training programme commenced May 2017.		Further funds anticipated before March 2018 assigned to LMCs	Jo Reynolds	Mar-19		Additional funding from CCG for PM Diploma £25k supported due to commence Feb 2018 & further cohort summer 2018

2.2	Roll out nursing career framework & standards for general practice nurses	10 Point Action Plan Primary Care Workforce Strategy (STP & W'ton)		Responsive local plan in place, monitoring via Workforce TFG Practice Nurse & HCA Development Plans approved & programmes due to commence	Liz	2019/20		
2.21	General practice nurse access to mentorship training	Availability of nurse mentorship training programme		Nurse Mentorship Training commenced 2017, ongoing programme in place monitored via Workforce TFG in line with TNA.	Liz	2017/18	Dec-18	Group Level TNA in place to monitor & respond to demand.
2.22	Benefits for more committed locums	Improve attractiveness of partner & salaried positions.			Marianne Thompson			
2.23	Locum rates	Standardise locum rates across practice groups through negotiation with agencies/supply chain & potential introduction of a locum bank.		Back office functions review may confirm this as a priority for practice groups.	Marianne Thompson	2018/19		
2.24	National service for burn out	Occupational health service providing mental health support & wellbeing.		Service introduced by NHSE 2017, publicised locally & information available on NHSE website.	Sarah Southall	2017/18	Sep-17	
2.25	Training 1000 physician associates	Investment by HEE in training of 1,000 Pas to support general practice.		Training provided locally in Wolverhampton & student placements hosted by some practices however limitations to role ie prescribing.	Marianne Thompson	2018/19		
2.26	Implement QNI voluntary education & practice standards	To provide a highly skilled nursing workforce in general practice includes investment to fund training & practice standards (Queens Nursing Institute).		Nurse 10 point action plan in place, actively monitored via Workforce TFG.	Liz Corrigan	2019/20		

2.27	Multi-disciplinary training hubs in every part of England	Support the development of the wider workforce within General Practice.		SLA in place with Walsall CCG till March 2018. HEWM will be procuring at STP level 2018	Sarah Southall	2018/19		Continuity of provision currently being negotiated.

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Chapter 3 Workload

Project Ref	Project Title	Progress	Current Status	Next Steps	Nominated Lead	Anticipated Completion	Closure Date	Continuity Arrangements
3.1	National development programme	Support training of reception clerical staff to play a greater role in care navigation & handling clinical paperwork.		Document Management Procurement due to commence Care Navigation Training concluding, roll out commencing February Cohort 1 Pathways	Jo Reynolds	2018/19		
3.2	National programme of self care	Every opportunity to support plepole to play agreater role in their own health.		Linked to Care Navigation Introduced the Sound Doctor & Transformation Fund 2017/18 promoted the importance of practices advocating self care.	Jo Reynolds	2017/18		Commissioned Services Dashboard TSD Benefits Realisation Report
3.3	Reference to GPs influencing commissioning	GPs involved in/influencing commissioning decisions.		Group Leads Meeting Members Meetings Governing Body Membership Clinical Reference Group Relationship with LMC	Sarah Southall	2017/18	Dec-18	
3.4	Reference to reformed 111 service	Hubs & reformed urgent care; a new voluntary contract supporting integrated primary & community services such as integrating extended access with out of hours & urgent care services, 111 & clinical hubs.		NHS111 & Practice Group Hub Working Bank Holiday Scheme/Saturdays Investment in clinical hub via NR ££ 2017/18 Improving Access Delivery Plans at Group Level 2018/19 Review Urgent Care Centre Contract delivery options 2018/19	Dee Harris	2019/20		

3.5	Practice resilience programme	Leadership programme(s) offered since 2016 (1 x 2015/16, 2 x 2016/17).		Further funds secured 2017/18 for PCH1&2 5 practices & RCGP facilitated session for MC2	Jo Reynolds	2017/18		Due to conclude March 2018, will become business as usual.
3.6	New standards for outpatient appointments	More conveient access to care, a stronger focus on population health/prevention, more GPs and wider range of practice staff operating in more modern buildings & better integrated with community & preventative services, hospital specialists & mental health.		Practice groups maturing to provide out of hospital services in fit for purpose premises. Development of Community Neighbourhood Teams	Sarah Southall	2018/19		
3.7	New working group to look at hospital GP interface	BMA Guidance implemented April 2017		Revised process implemented Oct 17 Care Query Panel Meeting held fortnightly.	Sarah Southall	Apr-18		Review meeting due to be held in Feb-18 LMC, RWT & CCG.
3.8	Rapid testing programme on consultant hotline advice	Consultant Connect explored but declined by CRG.		Development of A&G & CAS currently being worked up via PAP TFG	Ranjit	2018/19		
3.9	New software to automate tasks	Automation of common tasks.			Steve Cook	2018/19		
3.1	CQC Charges - lead by CQC	Support to move to a 5 year inspection interval for good & outstanding practices.			CQC			
3.11	Funding for CQC	Streamlining the payment system			CQC			
3.12	My NHS Indicators	A set of key sentinel indicators published July 2016.			Jo Reynolds	2018/19		

3.13	Review of QOF & future of AUA DES	AUA DES changed April 2017 to focus on Frailty. Internal Steering Group to develop QOF+ formed also.		Priorities identified & outlines for QOF+ due to be worked up via CSU - implementation April 2018 (£1m recurring revenue investment)	Ranjit	Apr-18		Ranj to confirm…..
3.14	Simplified data reporting	Extraction of routine data to simplify reporting.			Steve Cook	2018/19		
3.15	Programme to reduce burden of oversight	Reduce the burden of hospital correspondence & GPs having to manage tasks for secondary care clinicians.		NHS Contractual requirement 2017/18 onwards Local process & arrangements for reimbursement in place.	Sarah Southall	Summer 2018	Oct-18	Process revised in light of further guidance & monitoring report due to be considered at meeting with RWT clinicians.
3.16	Review payments processes	CCG Payments process revised & shared with Practice Managers.		LMC feedback required before distribution to practices	Jo Reynolds	Dec-17		
3.17	Accelerating moves to paper free NHS	Assisting primary care become paper free not just within practices but across the wider health care system through interoperable systems		The Big Paper Switch Off ie E-referral	Steve Cook	2018/19		
3.18	Electronic prescriptions	EPS in place across all practices in the city.		EPS not available for hub working, yet to be resolved.	Jo Reynolds	2018/19		
3.19	Incoming data from NHS providers, all digital	Providers will submit data to a Strategic Data Collection Systesm Portal using a downloadable proforma ie improving access.			Steve Cook	2018/19		
3..20	Audit tool to help practices identify how they can reduce demand	Audit of potentially avoidable appointments in General Practice will support reducing workload.			Steve Cook	2018-20		

3.21	Automated appointment measuring interface	Making Time in General Practice Report			Steve Cook	2018-20		
3.22	Growth in mandatory training & link to appraisal & revalidation	Funding & support schemes to help stabilise & improve the primary care workforce through training & recruitment of GPs & invesment in staff.			Group Managers	2018/19		
3.23	Promote social prescribing & create national champion	Social prescribing initiatives supported by 35 national ambasadors & advocates promoting the GP role.			Jo Reynolds	2018/19		
3.24	Issue guidance to HWBs for DH	DoH will issue guidance to Health & Wellbeing Boards asking them to ensure that joint health & wellbeing strategies include action across health, social care, public health and wider.			Sarah Southall	2018/19		
3.25	Work & health measures including others to sign fit note	GPs will not have to sign fit notes for hospital patients.		NHS Contract 2017-19 makes it mandatory for hospitals to write fit notes for patients that were admitted by hospital staff, discharged or attended an outpatient clinic.	Sarah Southall	2017/18	Oct-18	Primary Secondary Care Interface process

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Chapter 4 Infrastructure

Project Ref	Project Title	Description	Current Status	Next Steps	Nominated Lead	Anticipated Completion	Closure Date	Continuity Arrangements
4.1	Run estates & technology transformation fund	ETTF programme in place		3 year programme agreed/funded	Steve Cook	ongoing		
4.2	Implement measures promised on premises	NHS England will fund stamp duty & land tax costs for practices signing leases with NHS PS from May 2016 till the end of October 2017			Tally Kalea			
4.3	Work with NHS PS to identify how we can underwrite lease agreements				Tally Kalea			
4.4	Work with CHP to mobilise public & private partnerships				Tally Kalea			
4.5	Investment for practices to take up online consultation systems	National allocations confirmed over 3 year period.		First allocation 2017/18 (Jan-18)	Steve Cook	Nov-17	Jan-18	See 4.14
4.6	Ensuring CCGs commission core GP IT services	Core GPIT Services		Commissioned by CCG	Steve Cook	2016	2016	
4.7	Ensuring that priority given to things to help access	National & local funds fully utilised to assist with improved access Winter 2016 & 2017 Practice & hub delivery, including bank holidays has been pump primed via Transformation / A&E Delivery Board / Non Recurring Revenue		Delivery plan submitted to NHSE Dec17 Group level delivery from April 2018→ due to be collated & finalised	Jo Reynolds	Mar-19		
4.8	WIFI services in GP practices	All practices have WIFI except Rosevillas.		Rosevillas will be relocating to the Croft in 2018.	Steve Cook	Feb-17	Mar-18	

4.9	Apps & digital self care	New core requirements ie digital patient records, specialist support, outbound electronic messaging etc.		currently scoping options	Steve Cook & Jo Reynolds	Review Sept 2018		111 app release
4.1	Accredited catalogue & buying framework for IT products & services			provided by arden and GEM CSU proc dept	Steve Cook	complete		
4.11	Work with supplier market to create wide & innovative choice of digital services				Steve Cook	ongoing		
4.12	Complete roll out of pharmacy summary care record			Midlands and Lancs CSU	Steve Cook	complete		
4.13	£45m programme to stimulate uptake of online consultation by every practice	As 4.5 above		Bid submitted to NHS Digital Dec-17 Project Team to be formed Jan-18	Steve Cook	Summer 2018	Jan-19	
4.14	Actions to support practices offer patients more online self care & self management services	National allocation £68k 2017/18 anticipated Jan 2018. Bid prepared & submitted Dec-17		Bid submitted to NHS Digital Dec-17 Project Team to be formed Jan-18	Steve Cook	Mar-20		
4.15	Online access for patients to accredited clinical triage systems			in discussions with EMIS to trial software as soon as availible	Steve Cook	review sept 2018		
4.16	The ability to access data & tools that aid GPs (and local commissioners)			is availible within graphnet	Steve Cook	Complete		
4.17	Enhancements to the advice & guidance platform on the e-referral system	Develop advice & guidance beyond 6 specialties currently in use locally.			Steve Cook	Autumn 2018		
4.18	A national framework for the cost effective purchase of telephone & e-consultation tools	Framework yet to be defined by NHS Digital			Steve Cook	TBD		

4.19	Funding to support education & support for patients & practitioners to utilise digital services	Awaiting further clarification			Steve Cook	TBD		
4..20	Support federated practices by enabling appointments in one practice	Practice groups already working at scale.		Phased roll out of hub level EMIS systems currently under way.	Steve Cook	Summer 2018		
4.21	Let healthcare professionals from diffeent settings inform & update a practice through sending/ management	Awaiting further clarification			Steve Cook	TBD		

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Chapter 5 Care Redesign

Project Ref	Project Title	Description	Current Status	Next Steps	Nominated Lead	Anticipated Completion	Closure Date	Continuity Arrangements
5.1	Deliver the access commitment	30 minutes per 1,000 patients 2018/19 45 minutes per 1,000 patients 2019/20		Delivery plan assured by NHSE Dec 17 Service Specification prepared & ready for approval. Delivery Plans currently being worked up at group level.	Jo Reynolds	2019/20		
5.2	Ensure CCGs provide £171m work of support	CCGs to provide £3.00 per patient transformational funding.		Year 1 Service Specification & Assurance Reports Year 2 Service Specification ready for approval.	Jo Reynolds	2018/19		
5.3	New MCP Contract (NMOC)	MCP contracting explored, ACA preferred solution.		ACA Development Group meeting (Nov-Mar)	Sarah Southall	Apr-18		Shadow year to commence April-18→
5.4	National Development Programme	Releasing Time for Care Programme		STP Event held summer 2017 Priority areas were Document Management (procurement due to commence) & Leadership Training (sessions to be arranged for summer 2018)	Jo Reynolds	Sep-18		
5.5	Protected learning time for practices	Dedicated training sessions to allow general practice staff to attend training.		Review of Team W effectiveness currently underway. Monitoring via Group Leads.	Jo Reynolds	Summer 2018		Support from MT till late March

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